



SAFEGUARDING / CHILD PROTECTION ACTION PLAN

Havant Hockey Club

The Club will ensure that:	Standard met Y/N	Date of Completion	How is it monitored and reviewed?	Action
T The club have adopted England Hockey's Child Protection Policies	Yes	May 2008	Annual review. Information on web site to be available for parents, coaches, managers and other interested parties	New information to be loaded on web site by September 2008
The club have recruited a Welfare Officer	Yes	February 2008	CWO review of existing policy and practice as first part of his new role.	Done - New CWO to carry out review by September 2008 & feedback to CP group.
The club have identified individuals who are working with young people that require a CRB check and have a plan in place for these to be checked through EH	Yes	2007 & Ongoing	All new coaches & additional people in position of trust are checked via CRB co-ordinator. Being done through Havant Borough Council as umbrella organisation.	CRB Co-ordinator to audit CRB checks and set up schedule for future checks and updates to ensure they are kept up to date.
The club have registered with England Hockey Criminal Records Bureau (CRB) checking service	No	February 2008	Registered with Havant Borough Council since they were able to offer quick and free service and are locally based for easy access. - reference number 20701000008	14 CRB checks new and updated in progress Annual reviews of all CRB checks. Continue to perform prime registration with HBC and then keep EH records up to date with status. The intention is for all CRB checking to be carried out by England Hockey by September 2009.
The club have sent relevant people on a scUK "Safeguarding and Protecting Young People in Sport (previously Good Practice and Child Protection) Workshop"	Yes	2005/6	CP Group to carry out skills audit as part of CWO role .	Child Welfare Officer attending Safeguarding course on 22/7/08 1 coach and 1 parent to be encouraged to attend each year from 2008 at the Club's expense.



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The club agree to seek appropriate consents from players involved in the programme	Yes	Sept 2007	As part of Annual membership forms – CP group to review practice.	CP Group review and report to Executive by September 2008.
All coaches, players, staff and volunteers are aware of how to report a concern	Yes	2005	Information via website. CP group to review practice via Child Welfare Officer by September 2008. Details of how to report a concern to be emailed out at start of season and included in Membership joining packs.	Child Welfare Officer carry out review of effectiveness of policy via a planned consultation forum (see Development Plan).
The policies and procedures are available to parents upon request	Yes	2005	CP Group to annually review penetration of policies and procedures via interactive section of new website and club forum.	Website to be updated September 2008 with scope for feedback from parents/